

Contact
Selsdon Community Centre
132, Addington Road
South Croydon, CR2 8LA
Telephone: 020 8651 4944

Fax: 020 8657 2268

Email: info@selsdoncontact.org.uk



Contact

People Who Care

www.selsdoncontact.org.uk

Dear

We are delighted that you have agreed to become a Volunteer Driver with Contact. You will appreciate that we have an obligation to protect you, our clients and the organisation. As a result we need to ensure certain procedures are in place. Please could you complete the following form and sign it to indicate the information provided is correct and return it to me as soon as possible.

Should any information provided on the form below change, please let me know so that we can update our records and be confident that all our drivers and clients are safeguarded. In particular, please ensure that any incident whilst driving for the organisation is reported to me as soon as possible.

Thank you.

Yours sincerely

Jasmine Singh

Manager.

✂.....

Volunteer's Name.....
Address
.....
..... Phone No:

Please detach and return the form to Contact.

Please tick each of the following if it is correct:

- I have notified the Contact manager of any driving accident I have had in the past 3 years.
- I have a full driving licence. Date issued:
- I have notified the Contact manager of any penalties incurred on my licence.
- I will notify Contact if I incur any penalties on my licence.
- The vehicle I am using to offer lifts is registered in my name (or my partner's name).
- I have notified my insurers that I am driving as a volunteer for Contact and may receive reimbursement of expenses.
- I have a current MOT for the car.
- I have current road tax for my car.
- My car has insurance which allows me to drive for Contact.

Contact: Selsdon Churches Neighbourhood Care

Charitable Incorporated Organisation Registered Charity 1124346

This is to certify that the information given above is correct and that I will notify the office should any of the above change.

Signed Date:

Name (Block Capitals).....